



**SECTION 3000 - STUDENTS
FIELD TRIPS**

Lord Selkirk School Division staff will be expected to consider the following factors in the selection and planning of field trips:

- value of the activity to the particular group of students
- relationship of the field trip activity to a particular aspect of classroom instruction
- accessibility, a plan to manage risk and reasonably accommodate the needs of **all** students
- suitability of the activity and distance traveled in terms of the age level
- mode and availability of transportation
- cost

Field trips involving outdoor education and out of province activities must ensure all participants have adequate insurance coverage.

Procedure

1. Parent(s)/Guardian(s) are to be notified at minimum one week in advance. All field trips off school property require the consent of parent(s)/guardian(s). All relevant information must be made available to parent(s)/guardian(s) including:
 - Description of activity
 - Cost (if applicable)
 - Method of transportation
 - Behavior expectations
 - Potential of cancellation
2. Field trips that include high-risk activities such as water activities/swimming, skiing/snowboarding, canoeing, cycling, skateboarding, rock climbing, etc. require special planning using approved standards.
3. Bus Requests are required one week in advance.
4. In general, field trips will be permitted between 9:00 a.m. and 3:30 p.m. Buses must be available for regular runs.

Cross Reference:

Board Informed:
September 2014

Procedure Review Date:
September 2023

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